

Salt Spring Tennis Association

2021 AGM via Zoom

Thursday, April 15, 2021 @ 6 pm

Minutes

Confirmation of a Quorum

31 Members in attendance.

27 Participants noted 4 with two people sharing a screen (Marjorie & Peter), (Rebecca and Peter), (Mary and Peter), and (Erica and Colin).

Mafalda had an addition to the agenda: Social Members are to be added to the list for annual fee approval.

Approval of the Agenda

April Wright proposed a motion to approve the agenda, seconded by Martin Hoogerdyk; CARRIED

Approval of the Minutes from previous General Meeting held on July 16, 2020

Eric Ross proposed a motion to approve the agenda, seconded by Bob Moffatt; CARRIED

President's Remarks

Mafalda thanked all the members for their continued support which allowed us to keep the courts open despite the limitations of Covid and the inherent lack of league play. The block booking option was very popular as was singles play, and now, a new creative idea has followed from Blair Carey for a Singles Tournament with 28 members registered. All of this has resulted in good revenue for the Club.

We also had a committee formed to look into court usage. The survey they generated was well received and the committee has some good feedback that will help to inform future decisions.

Mafalda thanked Mike Chin for his work on ClubSpark, which despite its "hiccups" has been good overall. Mike was also thanked for his work on getting Wi-Fi into the courts as well as a proper phone system. The AED system and other upgraded first-aid equipment has been relocated to between the two courts.

This past year, we welcomed Piers Zdan as a new coach, and though Piers has moved on to other pursuits, we are now extremely fortunate to welcome Darran Wrighton to the Club.

Mafalda also extended a big thank-you to the Maintenance crew who have kept everything clean and sanitized for us: Forest Adams, Murray Coates, Suzie Gagnon, and Karen Mouat.

We will continue to employ volunteers to pitch in and take on small jobs that help to keep our costs down. Mary Grove maintains the volunteer list.

We had an extremely generous \$100,000 donation from a member who would like to remain anonymous. This has allowed our debt to be brought down to \$350,000.

Betty MacArthur took on the Treasurer position this past year and Mafalda thanked her for that and announced that Betty has decided to step down from that role.

She reminded us to keep up the effort with the Country Grocer Save-a-Tape program and with the Thrifty's Smile Cards.

Mafalda closed by thanking all the Board members, and Erica in particular for all her help.

There were no questions.

New Business

Treasurers Report:

Betty MacArthur presented the financial reports which are attached to the minutes. She commented that court revenues did not trigger additional rent for 2020, cash on hand is high, and that the Budget itself is pretty status quo.

Questions:

- 1) Peter Parker asked about the \$760 line in expenditures. Betty explained that that is our membership fee to the Tennis BC association.
- 2) Marjorie asked about the Tomorrow's Champions account and was assured that it is kept separate account and is not reflected in the Club's cash balance.

- 3) Dave Blizzard asked will we pay \$35 – 36,000 against the debt. Betty said that \$50,000 is shown in the budget for construction debt payment. She forecast that the payment would be made in October of this year.
- 4) Colin Ross asked about the property tax payment. Will we not have to pay them? Betty replied that we haven't heard yet.
- 5) Peter Parker commented that it looks as though we are making a profit and would we be subject to taxes? Betty assured us that we are complying with CRA rules and are maintaining our status as a not-for-profit. Any built up cash on hand will go toward paying down the debt.
- 6) Peter also noted that the roof gutters looked as though they might need attention and wondered about the state of our contingency fund. Mafalda answered that the gutters were done a few years ago and only cost a few hundred dollars. Betty noted that by Dec 31, 2021 we should still have \$78,918, which was referred to as "cash on hand" but constitutes a "contingency fund".
- 7) Colin said that a lot of those funds would normally have gone to the investors if not for Covid having occurred. Betty said that if extrapolated over say 6 years at anticipated excess receipts over expenditures of \$35,000, debt does get paid back if we diminish the cash on hand or contingency fund to nothing.

Mafalda asked for a motion from the floor to accept the Treasurer's Report. April Wright made the motion and Dave Blizzard seconded it. CARRIED

Approval of annual membership fees for Adult, Junior and Social Members

Fees are at \$50 annually per adult, \$15 annually per junior and \$15 for Social. A Motion was made by Jody Hawley for approval of the Annual Members fees to stay the same. April Wright seconded. CARRIED

Mafalda introduced a Special Resolution that bylaw 2.10 be changed to reflect the new annual rolling membership system that ClubSpark uses.

Background: The new website and booking system "Club Spark" facilitates a rolling annual membership which is different from the Association's previous membership which commences on January 1 and terminates on

December 31st of the same year. The rolling annual membership commences on the date the member joins and lasts one year. This requires a change to bylaw 2.10 and makes redundant bylaws 2.11 and 2.15.

It is proposed to change bylaw 2.10 from: The annual membership dues are due and payable on January 1 and the membership term ends on December 31st of the same year to: The annual membership dues are due and payable on the day the member joins and must be renewed annually on the anniversary of this day to maintain the membership.

It is also proposed to remove bylaws 2.11 and 2.15 as they no longer apply: 2.11 A new member who is accepted for membership in the SSTA between October 1st and December 31st is not required to pay the annual membership fee for the next membership term as set out in section 2.5 and is considered a member to the end of that term. 2.15 A person may reapply for membership but is not considered a new member and Section 2.11 does not apply.

A Motion was made by Dave Blizzard that bylaw 2.10 be amended to reflect this change and that by-laws 2.11 and 2.15 be removed as they would no longer apply. Seconded by Erica Ross. CARRIED.

Report of the Nominating Committee and Election of Officers

April Wright put forward the nominations for each of the positions on the Executive Board. She asked for nominations from the floor three times. There were no further nominations and all positions were filled by acclamation.

Elected for Office 2021-22 are:

Two Year Terms

President: Babette Arnoldus

Vice President: Bay Hale

Treasurer SSTA Club: Marianne Banman

Treasurer Indoor Tennis Fund (ITF): Marianne Banman

Secretary: Dave Naphtali

Founders Representative: Erica Ross

Past President ex officio: Mafalda Hoogerdyk

One Year Terms

Communications Director: Chris Marshall

Social Director: Lorraine Clark

Tennis Director: Blair Carley

Operations Director: Eduard Andringa

Adjournment:

David Naphtali named some of the many achievements that Mafalda has helped to implement during her 5 years as President including: a new lease arrangement with the golf course, Government approvals for the second court, donations, fundraising and completion of the second court, new volunteer programs, and helping to get us through Covid. Dave thanked Mafalda for being our leader and laying a great foundation for the future.

Mafalda replied that it has been a team effort and that Babette and Bay have a great vision for the Club.

A Motion to adjourn was made by Marnie Naphtali and seconded by Marg Benmore.

Meeting adjourned: 6:25 pm.

Approved:

Date:

Mafalda Hoogerdyk
President SSTA 2020/21

David Naphtali
Secretary SSTA 2020/21

SALT SPRING TENNIS ASSOCIATION
Consolidated Statement of Receipts and Expenditures
2020 Actual and 2021 Budget

	<u>2020 Actual</u>	<u>2021 Budget</u>
Receipts		
Court Revenue	\$ 79,157	\$ 80,000
Membership	9,674	10,000
Donations	110,550	-
CG & Thrifty Foods	1,429	1,500
Interest	125	125
Total Receipts	<u>\$ 200,935</u>	<u>\$ 91,625</u>
Expenditures		
Rent ⁽¹⁾	\$ 15,000	\$ 20,000
Property Tax ⁽²⁾	-	-
Hydro	3,691	5,000
Insurance	4,216	5,008
Interest	18,514	16,000
Membership Dues	760	800
Donations	500	-
Payment Processing Fees	788	2,000
Other operating ⁽³⁾	5,001	6,900
Total Expenditures	<u>\$ 48,469</u>	<u>\$ 55,708</u>
Excess Receipts Over Expenditures	<u>\$ 152,466</u>	<u>\$ 35,918</u>

Cash - January 1	\$ 93,000
Net receipts	35,918
Construction Debt repayment	(50,000)
Cash - December 31	<u>\$ 78,918</u>

⁽¹⁾ Annual rent the greater of \$15,000 or 25% of court revenue until Sep 30, 2022. Commencing Oct 1, 2022 annual rent is \$30,000 per year until Sep 30, 2027. The terms of the Lease Extension Agreement dated Sep 25, 2017 do not specifically include the amount of annual rent payable during the remaining 2 extension periods expiring on Sep 30, 2037. Effective upon the repayment of 100% of Construction Debt, annual rent payable is equal to 50% of court revenue. Rent is payable quarterly, in arrears, on the 10th day of Jan, Apr, Jul, and Oct each year.

⁽²⁾ 2020 Property Tax Exemption granted to Landlord; 2021 application is pending.

⁽³⁾ Other operating expenses as follows:

Administrative	\$ 600
Ball recycling	400
Club and booking management system	1,000
Communications	1,000
Health and safety	600
Repairs and maintenance	3,000
Web hosting	300
	<u>\$ 6,900</u>