

**Call to Order:** 1838 hours

**Approve Agenda:** motion: Deb, Nick 2<sup>nd</sup> passed

**Approve Minutes:** motion: Nick 2<sup>nd</sup>: Bryan passed

**Executive Positions:**

President: Jason Everett, Vice President: Nick Littlefield,  
Treasurer: Deb Rosnow, Secretary: Bryan Scott, Publicity:  
Jeff Leduc, House and Grounds: Ramon Verardo  
At Large: Sheila D'Amore, John Coccimiglio, George  
Derbyshire, Gianni Mascarin, Pasi Pinta, Bill Warren

**Action Plan:** Mark and Deb will show Jeff his roles and responsibilities

**Action Plan:** Jason and Nick will go the bank to get signing authority

**Treasurer's Report (Deb):** Our memberships were down this year as well as sponsorships. We need to get paid for those signs.

**Action Plan:** Sponsorships for signs on outdoor courts will be reviewed before next season.

**Pro's Report (Brendan):** Programming and JD went well this year even with an inexperienced staff. Destination programs went well. The leagues had a consistent but lower turnout for men's league.

The courts had some issues with shallow cracks.

Brendan wants a better **website** and **payment methods**. It's hard to keep track of incoming payments. He also needs a members' list of contacts.

**Windscreens:** Brendan would like to measure every fence. He says 40% of the windscreens are ripped at the seam. We need to wait 4 months after ordering the new windscreens. Deb said we should use the spares first or they'll rot. Brendan wants a whole new set.

**Action Plan:** We'll do all measurements, see what's in the shed, then price out the different options.

**Season Extension:** After Thanksgiving we'll let members know the clubhouse isn't staffed and to bring own water.

**Indoor Report (Deb):** Pasi will meet with Werner from the city about berm removal.

**Donations:** 28k in donations have been made out to Tennis Canada to date. Tennis Canada won't release money until we show we need to spend money. We received the contract from Tennis Canada regarding Rogers money and naming rights. Kevin C will review it for us.

**Project Manager:** We have advertised for the Project Manager (PM) position.

**Prioritized list from Indoor Discussion (Deb):**

- 1. Executive Roles:** We need to think about our Executive roles. Nick said we must watch we don't micromanage staff. We need regular meetings with the Pro.
- 2. Code of Conduct:** Jason, Heather W, and Jamie are interested and Kevin C should be approached.

**Action Item:** Jason, Heather, Jamie will create a committee and ask Kevin C to join.

3. **Coaching Certification:** Mark P is working on this.

4. **Website:** Deb, Leanne, Bryan, and Mark P will handle this.

**Action Item:** Deb, Leanne, Bryan, and Mark P will work on this.

5. **Painting:** We can paint the bleachers and deck. Sheila knows an amazing deck stain/paint.

**Action Plan:** Sheila will help us with the painting.

6. **Drop-In Tennis:** Jason said we should have a few courts open for drop-in tennis on non-JD days and non-tournament weekends. If your partner cancels you can still find a game. This would help new members and juniors especially and make the club more social.

7. **Mid Canada:** We need to get started on this soon.

**Meeting Adjournment:** 1950 hours

**Attendees:** Deb, Marsha, Sheila, Bryan, Gianni, Jason, Jeff, Nick